



# Copdock Primary School Parent Teacher's Association

Registered Charity No 102651

## **PTA Meeting Minutes** **27/9/23 8pm Virtual**

### **Attendees**

Hannah Carpenter  
Laura Houldon  
Kim Noble  
Sarah Roffey  
Amy Balaam  
Heidi Cross

### **Upcoming events**

AGM- to be held on 18th October 8pm in the school hall. KN to make poster.  
HC to provide Chairs Report.  
LH to provide Treasurers report.

Spooky Spuds competition- £2 per entry  
Children to decorate a potato for Halloween over the half term.  
Prize- to be confirmed depending on donations.  
Prize to be given on Tuesday 31st October.

Wreath Night  
HC to enquire with new owners of Copdock Hall and Christine.  
Details to be confirmed- looking at dates in first week of December.

Christmas Fayre  
Details to be confirmed. HC to provisionally book Village Hall for Friday 15th December.  
KN to make poster and start a volunteer form.  
Everyone to start making enquiries for raffle donations.

### **Other business**

Car show expenses all paid.  
£2429.97 made at the Car Show.

HC/LH to contact bank to get a card for HC and added as signatory for bank account.

HCr to ask Jo for update on purchasing sides for the canopy.

SR to organise second hand uniform sales and to catalogue the items we have available,.

Shed needs sorting out before the upcoming events.  
Discussed potentially buying/sourcing another shed to hold larger items.

### **Next meeting**

AGM 18/10/23

