



# Working Together In Partnership



Welcome to Copdock Primary School.

This prospectus contains useful information about our small, friendly school. We are proud of our school and value the strong community links we have both locally and further afield. Our outstanding provision promotes high expectations for children and staff encouraging all to be the best they can be.

***Pupils enjoy coming to school. This is visible in their enthusiasm and excitement for their learning. They feel safe and happy in all aspects of school life. Leaders have created an ethos of exceptionally high expectations, which pupils embody. Pupils reflect the vision of leaders, developing as 'confident, successful learners and well equipped for future life'.***

**OFSTED May 2023**



At Copdock School, we believe that every child can be confident, successful and responsible, making appropriate choices about how they learn. In close partnership with parents, we promote the development of important key skills and values, encouraging application within a caring and supportive environment. As identified in our last Ofsted inspection...

***Pupils' behaviour in school is exemplary. Bullying is extremely rare. Pupils treat each other with respect and are courteous to adults both in lessons and at social times.***

**OFSTED May 2023**

For a flavour of classroom life and school experiences please visit our website at [www.copdock.suffolk.sch.uk](http://www.copdock.suffolk.sch.uk).



Our federation with Bentley Primary School has enabled us to work closely to improve provision for the children. With one Headteacher, responsible for leading two small schools, we have promoted the sharing of resources and experiences, developed joint initiatives, trips and sports events and supported each other in our learning journeys.

We hope you find this information useful. However, we encourage all prospective parents to visit our school during the school day to see classrooms in action. If you would like to make an appointment, please contact the school office.



## School Vision

Our vision is for all children to be...

**confident individuals, successful learners and responsible citizens**

... who are well equipped for future life, whatever that may hold.

### **Confidence**

Rich and varied learning experiences encourage children to identify possibilities and overcome challenges, becoming independent and responsible members of their community.

### **Success**

High quality teaching, challenging learning experiences and high expectations will ensure all pupils recognise and achieve success.



### **Responsibility**

Positive contributions will be encouraged through the promotion of mutual respect, self-awareness, empathy and the development of effective relationships within a safe and supportive environment.

To achieve the above vision we aim to:

- ✓ Promote high aspirations in every child encouraging determination and perseverance so they can confidently engage with the challenges of adult life.
- ✓ inspire and enthuse children through learning experiences which have a purposeful connection to real life
- ✓ promote active participation in learning
- ✓ develop independence through well-resourced and accessible learning environments
- ✓ promote pupil's self-esteem and emotional wellbeing, helping them to form and maintain worthwhile and satisfying relationships
- ✓ help our children to learn to respect themselves and others, sharing and celebrating successes and achievements of all members of the school community
- ✓ develop positive attitudes which encourage possibilities, overcome challenges and provide opportunities to develop new skills and talents
- ✓ set and reinforce boundaries so children feel able to make positive choices in learning and behaviour, within a healthy, safe and caring environment
- ✓ work closely and in partnership with parents
- ✓ be reflective and responsive to the needs of our school community



Have fun and be happy!





### About Our School

Copdock Primary School is situated in a rural village southwest of Ipswich and convenient for the A12 and A14. It is an attractive, traditionally built Victorian school on the edge of beautiful countryside. Extensive grounds that include an allotment plot, sports field, outdoor gym area, copse with chickens, and large play equipment, enable a wide range of activities and interests and are used regularly for educational and recreational purposes.

As a small school, we have the privilege of knowing each pupil as an individual, enabling us to guide them through learning to achieve good levels of progress and personal success. We have high expectations for every child, cultivating a love of learning within a supportive, challenging and friendly school environment. Children actively demonstrate respect, care and concern for others, both in lessons and at play, with older pupils taking initiative in leading activities for the younger children within school.



Belonging to a small school facilitates full participation by all pupils in every aspect of school life. Leadership roles are encouraged through numerous roles, including Head Pupils and School Council, where pupils make important decisions to enhance provision for the school community. All children have the opportunity to represent the school at sporting events and be part of school productions or events.

Children are at the centre of everything we do and play a large part in establishing a school where all can enjoy work and play.

### School Organisation

We organise our classes into mixed age groups as detailed below.

Class	Stage	Age Range	Year Groups
1 Squirrels	Foundation Stage and Key Stage 1	4 to 7	Reception, Year 1 and Year 2
Our KS1 unit consists of two classes: Kittens and Squirrels, each with their own teacher. They work together closely to plan teaching and learning provision. Two teaching assistants support the KS1 unit. In the mornings, each class is taught by their class teacher and in the afternoons both teachers teach children together as a KS1 unit.			
2 Woodpeckers	Lower Key Stage 2	7 to 9	Years 3 and 4
3 Foxes	Upper Key Stage 2	9 - 11	Years 5 and 6

All classes work together as a whole school for some activities enabling younger children to work alongside the older children.



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## **Admission of New Pupils**

The Local Authority is responsible for admissions to our school and full details of the LA's Admissions Policy and procedures are set out on their website [Apply for a primary school place 2024/2025 - Suffolk County Council](#)

The annual admission number for Copdock School, set by the Local Authority, is 10 pupils although we regularly accept 12 children as a maximum each year. Current legislation allows all Reception children to attend school full time from September, regardless of the term in which they turn five.

We encourage parents to visit schools, before making an application for a place, to ensure they are well informed in their choice. We would happily welcome you to see our school in action so we can answer any questions.

## **Online Application**

Suffolk County Council offers prospective parents the opportunity to apply online at [www.suffolk.gov.uk/onlineadmissions](http://www.suffolk.gov.uk/onlineadmissions). If we can assist in this process, please ask us.

## **Pre School**

We have close links with Copdock and Washbrook Pre School but children who attend Copdock School come from a wide range of pre-school providers in the local area. As part of our induction process the Early Years teacher or teaching assistant visits all local Pre Schools to meet the new intake and support transition into mainstream school.

## **Wrap Around Care**

If wrap around care is a consideration when applying for a school place, Copdock Pre School is able to provide both before and after school care. A breakfast club runs every school day morning from 7.45am and after school club runs up to 6pm each evening. Freshly cooked meals are available at each session. A holiday club also runs every school holiday to support working parents. For more information see the website.

[http://www.copdockandwashbrookpreschool.org.uk/index\\_1914.htm](http://www.copdockandwashbrookpreschool.org.uk/index_1914.htm)



## **Transfer to Secondary Education**

During the final year at Copdock, pupils visit East Bergholt High School in preparation for secondary education. Whilst most children transfer to East Bergholt some have continued their learning at Colchester Grammar School or Independent Schools in the Ipswich area. Staff prepare children in good time for this transfer and support parents to make an informed choice about the best school for their child. Further information is available on our website.



## Curriculum

Copdock Primary School recognises the importance of a creative and reflective curriculum that meets the needs of our pupils. In enabling such a curriculum, we cultivate a spirit of enquiry, enabling pupils to investigate and discover new knowledge, skills and talents for themselves.

Our aim is to equip children for life-long learning, developing confident individuals, successful learners and responsible citizens.



Much of our learning takes place in the outdoor environment, where children are encouraged and inspired to grow in confidence, self-esteem and independence. Forest School principles are developed as part of our Early Years curriculum, and embedded across other areas of the curriculum as children move through school.

We teach all subjects within the framework of the National Curriculum, often linking subjects together through topics or themes to make learning as cohesive as possible. In addition to these statutory requirements we enhance our curriculum by

- ❖ Providing swimming lessons for pupils from Year 2.
- ❖ Introducing the French language from Reception to Year 6.
- ❖ Promoting philosophical debate from an early age.
- ❖ Developing awareness of healthy eating by cooking a range of food.
- ❖ Giving opportunities to engage in enterprise projects involving financial awareness and budget management.
- ❖ Working in partnership with local businesses and other schools, sharing expertise and resources.

## Sport and Physical Education

As a small school all children have the opportunity to represent Copdock in a range of tournaments and competitions. Regular events take place within our pyramid of schools with potential for representing the County at larger events. We work closely with external clubs, involving qualified coaches to enhance the PE curriculum alongside teachers and lead after school clubs in a variety of sports.





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## Swimming

We believe swimming is an essential life skill and should be taught from a young age to enable children to stay safe and have fun in and near the water. Our aim is to ensure all children leave Copdock School as competent swimmers. Therefore, children from Year 2 upwards attend swimming lessons as part of our curriculum. We currently use First Strokes swimming tutors to deliver our tuition at Oaklands Nursery, Hadleigh Road.

## Extra Curricula Clubs

A range of extra curricula clubs including music, film, sports and cooking have been on offer, utilising internal as well as outside expertise to enhance engagement.



## Forest School



Forest Schools is a unique way of building independence, self-esteem and a positive attitude towards learning in children and young people, as they explore and experience the natural world for themselves. We have implemented the Forest School curriculum within our on-site copse, encouraging children to learn about the natural environment, how to handle risks and most importantly to use their own initiative to solve problems and co-operate with others. Den building and survival challenges have also been a large part of outdoor activities to support the curriculum.

## Residential Visits

As part of Key Stage 2 learning, we offer children the opportunity to be involved in overnight stays, both at school and off site at residential centres. These begin in Year 4, where children are encouraged to join outdoor fun and games, camp fire songs and a 'sleepover' in the school hall. A further residential visit and outdoor learning week take place in Year 5 and 6. During these visits more emphasis is placed on adventurous activity and physical challenge and children are encouraged to work co-operatively as part of a team, developing self-confidence and self-esteem.



Children from Bentley and Copdock attend these visits together, enabling relationships to blossom socially as well as during formal learning activities within the school day. These experiences are valuable in developing independence in a controlled, safe and secure environment, preparing children for their next step in transition to high school. They are jointly planned and attended by governors and staff from both schools.



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## Partnership with Parents

Every opportunity is taken to work in close partnership with parents and our local community, creating real purpose to the learning and activities we share. We encourage engagement through consultation, information evenings, open learning sessions and shared assemblies.

Parents have regular opportunities to discuss their child's progress and next steps throughout the school year and are encouraged to fulfil the important role they play in supporting their children's education.

As we regularly send updates out by email and text it is important that parents keep a close eye on communications to ensure they know about the many activities we provide for the children. The website is always maintained well in advance with dates and information too so parents are well informed.



## Special Educational Needs / Able Gifted & Talented Provision



Copdock School aims to provide a challenging learning environment which enhances achievement and enjoyment for all children. This includes those with Special Educational Needs and additional strengths and talents. We regularly encourage pupils to work independently as well as co-operate with others. However, sometimes extra activities may be planned to support or extend learning in particular areas of the curriculum. We work closely with East Bergholt High School, Ipswich School and the Royal Hospital School to offer a wide range of experiences. Activities often extend higher level skills and talents and signpost opportunities for further collaboration outside of school.

## Behaviour

We aim to develop a sense of community and a feeling of pride within school. Everyone attending school is expected to show respect, courtesy and kindness to all people at all times. We offer our children the opportunity to learn in a happy, supportive environment, helping them to make positive choices about their behaviour and learning. High expectations are reinforced and rewarded through achievement stickers and awards as part of our behaviour policy, encouraging hard work, perseverance, politeness and responsibility. We also have clear sanctions in place so children and parents know how any misdemeanours will be acknowledged. Our behaviour policy is available on the school website.

## Parent Teacher Association

We have a very active PTA who work tirelessly to support our small school. We encourage all families to take part in a range of social activities to support our fund-raising efforts. Funds have been raised for computers, interactive screens, books, outdoor learning and play equipment, as well as other essential resources. Many trips and events are also subsidised by the PTA.





## **Head Pupils and School Council**

Every year the children are involved in electing the new representatives for each year group to join the School Council. Children stand up in assembly to explain why they believe they should secure a place in this important group and what skills they feel they are able to offer to improve school life for the children.

In addition to the School Council, we recruit two Head Pupils to support school development priorities with the Headteacher, reporting to the Governing Body and Senior Leadership Team. The whole school have the opportunity to nominate and vote for these two representatives but they also have to undergo a formal interview with the Headteacher before being welcomed officially into the role.



## **Governing Board**

The Governing Board has a strategic responsibility for promoting and maintaining high standards of educational achievement across both Bentley and Copdock schools. We share a passionate belief that all children deserve to have access to high quality teaching and learning experiences and Governors regularly visit school classrooms to see learning in action. Governors work in close partnership with the Head Teacher, staff and parents to celebrate successes and share next steps for development.

More information about our Governing Board can be found on the website.

## **Safeguarding Children in Education**

We have a comprehensive Safeguarding Policy that is reviewed annually by the Headteacher and Governors. All staff, governors and volunteers receive training on Child Protection procedures and how to deal with disclosures. If a pupil discloses information of a sensitive nature to a member of staff, parents will be informed and the LA guidelines followed. Further details of our safeguarding procedures and designated professionals can be found on the school website. [Early Help and Safeguarding \(bentleycopdock.co.uk\)](http://bentleycopdock.co.uk)



## Planned Experiences

At our school we believe high quality learning experiences should be embedded within each child's learning journey. Therefore we will endeavour to provide the following as part of our curriculum entitlement.



### Whole School

- an understanding of a healthy lifestyle
- opportunity to experience different musical instruments at each phase
- at least 1 whole school event each year
- cross phase project work through enrichment experiences
- learn and use a Modern Foreign Language
- grow our own food (and visit an allotment)
- produce topic presentations for an audience to develop a pride in sharing learning and work with others
- Support community events eg litter picking, singing at the Lodge residential home



### Early Years / KS1

- explore a real castle
- go to see a theatre production
- visit a local church and synagogue
- plan a shared lunch experience learning important table manners and how to use a knife and fork effectively
- visit a museum
- Invite a range of visitors in to support our learning eg police, nurse, dentist, sports coaches
- experience forest schools
- begin to learn another language
- learn the ocarina

### Y3/4

- visit a different place of worship eg Mosque / Sikh Temple
- visit a theatre and live music performance, then perform for an audience
- have a piece of artwork framed and displayed following an artist visit
- experience disability awareness activities
- experience a professional / experienced sports person playing
- prepare a meal
- visit the library
- explore Suffolk life eg Suffolk Farm Fair, Tractors in Schools
- learn the recorder

### Y5/6

- visit and take part in an art exhibition
- opportunities to overcome challenges: theme park visit, residential trip
- good awareness of how to stay safe: bikeability, first aid training, Crucial Crew visit, computer workshops
- take part in a public performance
- represent school by attending a sporting tournament
- plan an event to raise money for charity
- visit a different place of worship eg Buddhist / Hindu temple
- write a book
- eat fish and chips at the seaside
- explore further education and the world of work
- learn a tuned instrument